

STEWARDSHIP POLICY

1. The parish tithing of treasure consists of 15% of the offertory. The Funding Committee (sub-committee of Outreach Ministry) is responsible for allocation of the tithe.
2. No second collections will be taken at any liturgy of Spirit of Christ Catholic Community, except for three specific Archdiocesan appeals- the Archbishop's Annual Catholic Appeal, Archdiocesan World Missions Appeal and the Seminary Appeal. Baskets will be available for people to leave their contributions as they so choose. As tragedies such as the Katrina Hurricane occur, the same practice will apply. The list of all other recommended 2nd Collections from the Archdiocese of Denver is given to the Funding Committee to allocate from the 14% tithe. These 2nd Collections will be disbursed in line with the months the Archdiocese has requested
3. There will exist, on an on-going basis, methods of educating the community regarding stewardship. The Stewardship Committee will be accountable for directing this implementation.
4. All financial resources of Spirit of Christ Catholic Community will be allocated through the annual budget. The Finance Council is charged with review and approval of the annual budget. There are no fund raisers.
 - a. Parish Wide Events/Celebrations: A ministry is to charge only an amount per person to cover the costs of the event. This cost estimate should be higher than anticipated rather than lower than anticipated to reduce the burden of the parish to make up for any unanticipated costs from the offertory, i.e., Our Lady of Guadalupe Celebration. The cost of the parish wide events can also be supported by donations of food and drink (Alleluia Party, Trick or Treat Street, Vacation Bible School, parish picnic) to offset the cost of events. CCC #2043
 - b. In Kind Donations: The parish promotes social justice through education and awareness of the needs of the poor. The parish also provides opportunities for parishioners to participate in alleviating these needs. CCC #2043
5. The Pastoral Leadership Council will make available a list of opportunities which cannot be accommodated by the annual budget, in order to permit people to steward, as they feel called. Additionally, all these opportunities offered to the parishioners to steward shall always have a printout available educating the parishioner on the organization, its mission and its needs.
 - a. The general offertory is the first priority.
 - b. We ask that each household consider this list as an additional method of giving.
 1. Reverse Collection
 2. Drive for Growing Home

3. Bi-Annual Migrant Workers Drive
4. Monthly support for the Arvada Food Bank
5. Rice Bowl (a recommended 2nd collection for Catholic Relief Services) we offer for a Lenten hands-on participation in lieu of sending a parish check.

There are some organizations that are budgeted annually from the 15% that offer hands-on opportunities for parishioners to support a local, national or international cause by:

1. Buying Fair Trade Coffee (monthly-following mass) supporting the growers not the middle man) in third world countries. Educational material must be provided.
 - c. Specific donations of services, objects, or monies (stocks, bonds, monies from trusts) made outside of the offertory will be applied to parish funds according to wishes of donor. The Pastor is responsible to report those specific allocations to the Finance Council.
6. The Pastor is responsible for reporting to the parish on an annual basis the financial status of the parish. The Pastor is accountable to the Finance Council for this implementation.

The Stewardship Committee is responsible for reporting to the parish on an annual basis the volunteer ministry status of the parish. They will work directly with the Pastor on the vehicle used to communicate this information.

7. Capital Campaigns will be held out and exempt from the offertory funds and therefore exempt from the above stated guidelines.
8. The Finance Council will make available opportunities for stewarding which cannot be accommodated by the annual budget, i.e. capital expenditure items.
9. All appeals for written or verbal publicity for outside needs are to be submitted to the Bulletin Editor for discernment and action. However, no sales for outside activities will be permitted on the premises without the approval of the Pastor and, if deemed necessary, the Pastoral Leadership Council.